

Village Hall 14/5/24

1. Booking System

Two strong candidates HallMaster and LemonBooking. There is little to choose between them although SD prefers LemonBooking. LemonBooking is more expensive unless we can move the website hosting (Village Hall and PCC) to LemonBooking when the costs will be lower. EN confirms PCC likely to be willing to transfer domain hosting.

LemonBooking preferred.

*** BB to have a demo and specifically ask for more detail around web hosting

2. Front Door and Lock Box

CBR has received two quotes for the lockbox security (£890 and £725). Neither of these included the cost of replacing the door.

*** LK to get some combined quotes which are expected to be cheaper

3. Kitchen

LK noted kitchen quotations have been received based on a direct replacement of existing kitchen layout. Wren kitchens was preferred and cheaper. It was suggested we use WhatsApp to obtain feedback on kitchen design from the village community. Colour schemes to be decided at a later stage.

*** CBR to progress WhatsApp

Lottery fund grant had been submitted by TG with response expected towards the end of July. N Yorks we're offering a grant as well and it was agreed to submit that grant application as well (deadline 31/5/24) obviously cancelling the second application once a positive response was received.

*** BB/TG to progress second grant

It was decided at this stage not to proceed with the ACRE grant application as it was for only a 20% grant and required "new build" rather than renovation or replacement. The trustees noted that it was key to get as high a grant as possible to leave money for further improvements eg Toilets.

4. T&Cs

BB had just commented on SD's T&Cs.

*** SD/BB to progress

It was agreed a curfew of midnight was appropriate and would be more inclined to increase hall hires than 11pm.

5. Licence

BB explained that his understanding (following a conversation with Selby District Council) that TENs (Temporary Event Notices) were required for functions not run by the trustees involving the sale of alcohol unless trustees were 'involved'. Purchase of tickets including alcohol beforehand exempted the need for a TENs (eg Wine Club)

BB followed up with Selby District Council the meaning of "trustees involved". The Council confirmed this meant a trustee was present at the event and the trustees accepted joint liability.

6. Thank You

CBR explained he had yet to arrange the thank you for Helen Hatfield and Aidan Shaw.

*** CBR to progress

7. Maintenance / Services list

BB agreed to share the maintenance / services list that he had drafted just before Helen's departure.

*** BB to progress

8. Trustees

CBR announced he would be stepping down later this year as trustee after 12 years on the committee. He would use WhatsApp to encourage Bilbrough residents to consider joining the trustees.

*** CBR to progress

Meeting closed.